



IRB 2013 CALENDAR SUBMISSION & MEETING DATES



Submissions for NEW Projects: New submissions will be assigned to an IRB based upon the date the completed submission is received via IRBNet. The “Submission Periods” for each convened meeting are noted below. Incomplete submissions WILL NOT be assigned to an agenda until **ALL** required elements of the submissions are completed. This includes completion of **ALL** required human subjects protection training by **ALL** research team members.

Submissions for Ongoing (Open) Projects: All open projects will continue to be reviewed by the IRB of original approval. The deadline date for the submission of materials related to these studies (continuing review, unanticipated event reports, amendments, etc.) is the last date of the “Submission Period” for that IRB.

Please make your submission on a timely basis to ensure adequate time for review, possible necessity of response to stipulations, and approval prior to the expiration date of the project. Expiration date reminder emails are automatically generated by IRBNet at 60 and 30 days prior to the expiration date.

IRB 1 (formerly Delaware) 3rd Friday of the Month 8:00 – 10:00 AM		IRB 2 (formerly Florida) 1st Friday of the Month 8:00 – 10:00 AM		IRB 3 (formerly Oncology) 1st Wednesday of the Month 8:00 – 10:00 AM	
Submission Deadline	Meeting	Submission Deadline	Meeting	Submission Deadline	Meeting
01/10/2013	01/24/2013	12/21/2012	*01/11/2013*	12/21/2012	*01/09/2013*
02/14/2013	02/28/2013	01/18/2013	02/01/2013	01/23/2013	02/06/2013
Submission Period	Meeting	Submission Period	Meeting	Submission Period	Meeting
02/16 – 03/01	03/15/2013	01/19 - 02/15	03/01/2013	01/24 – 02/20	03/06/2013
03/23 – 04/05	04/19/2013	03/02 – 03/22	04/05/2013	02/21 – 03/20	04/03/2013
04/20 – 05/03	05/17/2013	04/06 – 04/19	05/03/2013	03/21 – 04/17	05/01/2013
05/18 – 06/07	06/21/2013	05/04 – 05/17	06/07/2013	04/18 – 05/22	06/05/2013
06/22 – 07/05	07/19/2013	06/08 – 06/21	*07/12/2013*	05/23 – 06/26	*07/10/2013*
07/20 – 08/02	08/16/2013	07/06 – 07/19	08/02/2013	06/27 – 07/24	08/07/2013
08/24 – 09/06	09/20/2013	08/03 – 08/23	09/06/2013	07/25 – 08/21	09/04/2013
09/21 – 10/04	10/18/2013	09/07 – 09/20	10/04/2013	08/22 – 09/18	10/02/2013
10/19 – 11/01	11/15/2013	10/05 – 10/18	11/01/2013	09/20 – 10/23	*11/13/2013*
11/23 – 12/06	12/20/2013	11/02 – 11/22	12/06/2013	10/24 – 11/20	12/04/2013

EXCEPTIONS January, July & November meetings will be held one week later due to the Holidays and the PRIM&R Conference.

IRB 1

Chair: Carlos Rosé, MD, CIP
Coordinator: Camille Varacchi, BS, CIM
302-651-6807
Camille.Varacchi@nemours.org

IRB 2 & IRB 3

Chair: Tim Wysocki, PhD, CIP
Coordinator: Laurie Ward, CIM
904-697-3415
Laurie.Ward@nemours.org