



Institutional Biosafety Committee Meeting Minutes

Combined Meeting of National Institute of Health/Office of Science Technology File Nos. DE00003, FL 00051 and FL 00111

Meeting Date: September 11, 2025 (3Q Meeting)

Time: 12:00 p.m.

Locations: MS Teams

PRESENT:

Ed Mougey, Ph.D., Committee Chair
Karl Mann, Process Coordinator
Jasmine Jackson, Administrative Coordinator
Amanda Hernan, PhD
Ronald Charlton
Dawn Pittinger

Eric Egelund, Pharm D., Ph.
Carrie Paquette-Straub
Mathew Rich
Jean Abate

EXCUSED:

Nancy Little
Kalmi Kniel, Ph.D.
Rosa Rosario

GUESTS:

ABSENT:

James Crutchfield, Ph.D
Ben Favret III, Ph.D.
Joseph Mazar, Ph.D.

COPIES:

M. Carranza
M. Davis, M.D.

The IBC Chair, Dr. Mougey, called the meeting to order at 12:03 PM

Discussion	Action/Outcome
Roll Call and Conflict of Interest: The IBC Chair, Dr. Mougey requested the IBC Coordinator to conduct roll call. Dr. Mougey then welcomed our committee members and requested if any committee members had any conflicts of interest with any of the submittals or items on today's agenda.	Roll Call Recorded
Approval of Minutes:	Motion Approved without changes

Dr. Mougey requested a motion to approve our 2Q2025 meeting minutes. There were no requested changes and no additional discussion from committee members. Full committee approved with motion by Carrie Paquette-Straub, seconded by Mathew Rich	
New/Renewal Applications: Chair asked for any conflict of interest, none were disclosed. <u>Procedures Requiring Full Committee Review/Discussion:</u> Dr. Robert Akins, IBC_2280 titled “Pathophysiology of Physical Disability in Cerebral Palsy.” Assigned reviewers Dr. Amanda Hernan provided her thoughts.	Tabled until all safety concerns are addressed by Dr. Akins.
Dr. Shunji Tomatsu - IBC_2324 titled “Protocol for the Collection and Storage of Blood and Urine specimens from Subjects who are Unaffected by MPS disorders, for use as control samples in research projects Related to MPS Disorders”. Carrie Paquette-Straub provided a review for this submittal.	Conditionally approved – pending submission of protocol for tissue processing including PPE, training, spill response, and disposal of materials.
Expedited Procedures: None this quarter	
Tabled Procedures: None this quarter	
Conditionally Approved Procedures: Dr. Xuyi (Kevin) Yue - IBC_2231 titled “PET Imaging Brain Lymphatic System by Targeting VEGFR3”.	Dr. Mougey reached out to Administration to request card key access to Dr. Yue’s laboratory and Administration agreed to install card key access. Dr. Hernan raised a concern about storage of samples. This will be addressed with Dr. Yue and followed up on with a laboratory audit by IBC members.
Waived Procedures: The Nemours Institutional Biosafety Process Coordinator makes determinations to waive submissions from IBC review, if appropriate. During the 3Q2025, the Process Coordinator assessed, approved, and waived a total of <u>106 applications</u> . The IBC Process Coordinator, K. Mann had advised the IBC Chair of no issues with any of waived proposed submittals. The IBC Chair advised that IBC waivers are included on the agenda to inform the Committee and notify our Research Administration Leaders. These studies are waived because they are covered by Joint Commission or other hospital review entities. The IBC Chair reminded committee members that if they	No further discussion or review of procedures requested.

wish to review or call for full committee review of any of these waived submissions, to please contact the IBC Coordinator.	
Disapproved Applications: – None this quarter	
Open Discussion/Other: Migration to the new IBC REDCap RSP is being retired in favor of ITP Audit Readiness Retirement of Committee member Nancy Little	Further follow up for migration to new REDCap and for the retirement of RSP will be disseminated as available. Laboratory audits with committee members will continue to address audit readiness with all labs, starting with those of highest risk level. Dr. Mougey will be following up on the availability of funding for travel related to these audits. Dr. Mougey is reaching out to potential new community members to join the Wilmington IBC and will provide further information and biosketches when available. Dr. Hernan raised an issue in regards to the lack of communication between the IBC and IACUC, specifically as it relates to third parties working with Nemours. Dr. Mougey suggested a meeting with Dr. Fawcett, the chair of IACUC, to address these and other concerns. Information will be provided to the rest of the committee as available.

With no further discussion, the IBC Chair motioned to adjourn the meeting at 12:56pm and received seconds from many committee members.
Respectfully submitted by,

Ed Mougey, Ph.D.
IBC Chair