Institutional Biosafety Committee Minutes

Meeting Information

Location	Virtual via MS Teams
Date and Time	September 10, 2026, 12:00 PM
End Time	September 10, 2026, 1:30 PM
Chair	Ed Mougey, PhD
Recorder	Jasmine Jackson, Administrative Coordinator

Attendance

Name	**Status**
Eric Egelund, Pharm D., Ph (Absent)	External Member
Mona Batish (Excused)	External Member
Karl Mann	Process Coordinator
Peter Phelan	Orlando Representative
Carrie Paquette-Straub	Wilmington Representative
Meenu Madan	Orlando Representative
Michael Primiani (Tardy)	Administrative Liaison
Amanda Hernan, PhD	Wilmington Representative
Ben Favret (Absent)	External Member
Ronald Charlton	External Member
Phillip Iffland	Guest
Amanda Foxx	Guest

Minutes from Previous Meeting

Approval of July IBC Meeting Minute without changes

Expedited Protocols

None

Protocol Review (Template Section)

PI	Dr. Phillip Iffland
Study ID	2762
Title	Cortical Malformations Research Study
Modification	New Investigator Application

Primary Reviewer	Carrie Paquette-Straub
Secondary Reviewer	Michael Primiani
Agents	Bacteria, Cultured cells, Animals
Applicable NIH Guidelines	Appendix C-II Section III-D-4 Section III-E Section III-F
Motion	Approved with Stipulations
Vote (Yes/No/Abstain)	Unanimous
Recuse/Absent	

Discussion Items

Waived Procedures – See attached Excel spreadsheet.

- Total protocols waived: 38
- Most were retrospective or observational studies not requiring additional IBC oversight.
- No concerns were raised regarding the waived protocols.

Facilities Issues/Updates

None

Old Business

- Update on 3rd floor in E400 building in DV
    - Regulatory oversight remains unresolved for companies operating in the space.
    - Earliest agreement regarding oversight is expected around November.
    - Committee discussed ensuring companies submit to the Nemours IBC because they currently lack an NIH-compliant IBC of their own.
- Dr. O'Connell Submission Status
    - Feedback and requested revisions were sent to Dr. O'Connell.
    - The protocol remains in the investigator's hands for updates.
    - Animals remain in quarantine, and an approval letter related to this status still needs to be issued.
- Update on UCF IBC Reliance MOU
    - Nemours is pursuing an MOU to rely on UCF's IBC reviews for Orlando-based projects.
    - UCF proposed a $1,000 review fee per study.
    - Nemours plans to negotiate reduction or elimination of these fees.

- Concerns were expressed regarding duplicate oversight and costs to investigators.

New Business

- Isoflurane SOP including submitted edits
  - The "Handling and Use of Isoflurane Anesthesia" SOP was reviewed and approved as written.
  - Dr. Klorig's previously requested equipment and monitoring updates were confirmed complete.
  - A final closure memo will be prepared.
- Dr. Egelund retiring from the Jacksonville committee
  - Dr. Eglund is retiring from the committee.
  - Dr. Michael Haas was nominated and unanimously approved as a new external Jacksonville committee member.
  - The committee was informed that Kalmia Kneal is also departing, creating another vacancy
- New NIH Policy accepting comments (will replace the NIH Guidelines for Research Involving Recombinant or Synthetic Nucleic Acid Molecules (NIH Guidelines))
  - Key impacts:
    - Elimination of exemptions, aligning closely with current Nemours practice.
    - Approval periods remain three years.
    - Existing approved protocols must be re-reviewed within six months after implementation.
    - Approximately 33 protocols will require re-review.
  - The committee may need additional meetings to manage the increased workload.

Open Discussion/Other

- Committee Workload and Member Support
  - Committee members discussed:
    - Lack of protected effort or compensation for committee service.
    - Potential need to elevate concerns to senior leadership.
    - Possibility of using future fee-for-service IBC reviews to support committee expenses, training, and member support.
- Reviewer Training and Mentorship
  - Discussion centered on onboarding newer members.
  - Plans include:
    - Providing review guidance documents.

- Having newer reviewers complete practice reviews alongside experienced reviewers.
- Developing mentoring opportunities for newer committee members.

Future Meeting Dates: October 8, November 12, December 10, 2026 (12:00 PM–1:30 PM).

Ed Mougey

Digitally signed by Ed Mougey
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